



# COMMISSION SPECIAL MEETING AGENDA

November 13, 2018

To be held at Seattle-Tacoma International Airport – **Central Auditorium**

## ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder or remove items from the agenda*)
4. **EXECUTIVE DIRECTOR'S REPORT**
5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*
6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)
  - 6a. Approval of minutes of the regular meeting of October 9, 2018. **(no enclosure)**
  - 6b. Approval of the Claims and Obligations for the period October 1, 2018–October 31, 2018, including accounts payable check nos. 926226-926744 in the amount of \$4,750,039.20; accounts payable ACH nos. 011734-012575 in the amount of \$76,030,657.87; accounts payable wire transfer nos. 014980-014997 in the amount of \$11,059,071.21, payroll check nos. 191045-191274 in the amount of \$232,131.76; and payroll ACH nos. 879493-883632 in the amount of \$10,535,627.37 for a fund total of \$102,607,527.41. **(memo enclosed)**
  - 6c. Authorization for the Executive Director to execute an interlocal agreement with the Northwest Seaport Alliance (NWSA) to implement a series of support service agreements to allow Port staff to provide services to the NWSA for 2019. **(memo and attachment enclosed)**
  - 6d. Authorization for the Executive Director to execute Change Order 1 to Contract MC-0319157, at Seattle-Tacoma International Airport, to extend the contract duration by 116 calendar days to correct an administrative error in the calculation of the contract duration. No additional funds are being requested, nor does the requested time extension represent a delay to the project. (CIP #C800658) **(memo enclosed)**
  - 6e. Authorization for the Executive Director to: (1) increase the value of the current Unified Pest Management contract at Seattle-Tacoma International Airport by \$550,000 to continue current services from January 2019 through June 2019; (2) competitively bid and execute a new 5-year follow-on contract (commencing on or about July 1, 2019, and continuing through June 30, 2024) for a base year and additional four 1-year options for an estimated amount of \$5,000,000. **(memo enclosed)**
  - 6f. Authorization for (1) the Executive Director to spend environmental remediation funds for 2019 in the amount of \$17,025,000 and (2) approving a five-year spending plan for \$116,026,000 for the environmental remediation liability (ERL) program for 2019-2023, of which an amount estimated not to exceed \$30,000,000 will be obligated during 2019 to be spent in future years. **(memo and attachments one, two and three enclosed)**
7. **SPECIAL ORDERS**
  - 7a. Proclamation regarding Port of Tacoma Centennial. **(no enclosure)**
  - 7b. 2019 Maritime and Economic Development Capital Budgets Briefing. **(memo and presentation enclosed)**
  - 7c. Briefing on the Tax Levy and Draft Plan of Finance for 2019-2023. **(memo and presentation enclosed)**

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### Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
  - Advance this region as a leading tourism destination and business gateway
  - Use our influence as an institution to promote small business growth and workforce development
  - Be the greenest and most energy efficient port in North America

**8. AUTHORIZATIONS and FINAL ACTIONS**

- 8a. Introduction and public hearing of Resolution No. 3751: A resolution of the Port Commission of the Port of Seattle adopting the final budget of the Port of Seattle for the year 2019; making, determining, and deciding the amount of taxes to be levied upon the current assessment roll; providing payment of bond redemptions and interest, cost of future capital improvements and acquisitions, and for such general purposes allowed by law which the Port deems necessary; and directing the King County Council as to the specific sums to be levied on all of the assessed property of the Port of Seattle District in the Year 2019. ([memo](#), [draft resolution](#) and [presentation](#) enclosed)

Motion for Introduction of Resolution No. 3751.

Public Hearing.

Vote on Introduction of Resolution No. 3751.

- 8b. Introduction of Salary and Benefits Resolution No. 3752: A resolution of the Port of Seattle Commission amending the policy directive for salaries and benefits for employees not covered by a collective bargaining agreement established by Resolution No. 3739 and providing an effective date for all amendments of January 1, 2019. ([memo](#), [presentation](#), [exhibit](#), [draft resolution](#), [redline version](#) and [summary of changes](#), enclosed)
- 8c. Authorization for the Executive Director to execute a contract amendment with VIP Hospitality (Contract Number S-00318180) for support services in the International Arrivals Facility at Seattle-Tacoma International Airport for an estimated amount of \$3,220,000. ([memo](#) and [presentation](#) enclosed)

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. Draft State Legislative Agenda for 2019. ([memo](#) and [presentation](#) enclosed)

**10. QUESTIONS on REFERRAL to COMMITTEE**

**11. ADJOURNMENT**